

GOVT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER: BONGAIGAON

Tele No. (0364)-256889/256891(R)
Fax No. 0364-211258/256490(R)
E-mail: dc-bongaigaon@nic.in
& dc_bongaigaon@rediffmail.com
P.O. Bongaigaon, PIN - 781000

No. BNGN/NRC/NSK/21/2015/50

Dated, Bongaigaon, the 14th July, 2015

To: **The LRCR Officer,
Bongaigaon/Baitanari/Srijoggram/Wijnougaal Rev. Circle**


Sub: **Action taken for smooth Receipt of Application form in NSK**

Sir: You are aware that the process of receipt of NRC Application Forms in 53 no. of NSKs under Bongaigaon District is going on in full speed. For smooth running of the Application form receipt, you are requested to take the following steps:-

- 1) To overcome the problem of 4-7 hours of waiting by Applicants at NSKs, Queue Management technique like Separate Queues for Male and Female is to be done.
- 2) Introducing Manual Token system at each NSK for Crowd Management.
- 3) Engagement of 2-3 Nos of YLOs under your control to help the Applicants to fill up the NRC Forms properly with required documents and to check the filled up Application forms till completion of the receiving process.
- 4) Special privileged to Senior Citizens, Old age male and female

In this regard you are requested to take the above necessary action for smooth running of Application Form Receipt Process at the earliest.

Yours faithfully,


Adil Deputy Commissioner &
Notal Officer, NRC Cell, Bongaigaon

Dated, Bongaigaon, the 14th July, 2015

Memo No. BNGN/NRC/NSK/21/2015/50

Copy to:-

1) The Commissioner & Secretary, Political Department and State Coordinator, NRC, Assam for favour of his kind information and necessary action.

1. All the CRCRs concerned for information & necessary action.
2. CA to DC, Bongaigaon for his kind appraisal.


Adil Deputy Commissioner &
Notal Officer, NRC Cell, Bongaigaon