

Short Quotation Notice

Sealed quotations affixing Court Fee Stamp of Rs. 8.25 (Rupees Eight and Twenty Five Paisa) are invited for Annual Maintenance Contract of Air Conditioners (ACs) installed and new installation charges of AC at the Office of the State Coordinator, State Project Management Unit (SPMU), NRC, Assam. The period of maintenance is for 1 (one) year from the date of contract/ work order which may be extended or reduced as per decision of the State Coordinator, NRC, Assam. Rates quoted should be inclusive of all taxes. The sealed quotations are to reach the office by 2pm of 15th of March, 2016.

The specifications of ACs are placed at Annexure- A.

Detailed terms and conditions are placed at Annexure-B.


(Prateek Hajela, IAS)

State Coordinator, NRC, Assam.

Memo No. SPMU/NRC/Misc. Matters/72/2015/

Date 8th March, 2016

1. Notice Board of the State NRC Office, Bharalupar, Bhangagarh, Assam.
2. NRC Official Website (nrcassam.nic.in)


State Coordinator, NRC, Assam.

FINANCIAL PROFORMA

1. AMC :

Sl. No.	Particulars	Details	Quantity (in unit)	Rate per unit
1	2 tr. Hiwall Split AC	Maintenance charges for Split ACs and Tower AC, the rates including of oiling, cleaning and repairing of compressor and water motor, gas charging, spare parts etc.	12	
2	1 tr. Hiwall Split AC		6	
3	1.5 tr. Hiwall Split AC		4	
4	3.0 tr. Tower AC Voltas		2	

2. INSTALLATION:

Sl. No.	Particulars	Details	Rate
1	2 tr. Hiwall Split AC	Installation of Split AC with copper pipe, insulation etc. New Compressor, 1 ton AC, 1.5 ton AC 2.0 ton AC, 3.0 ton AC	
2	1 tr. Hiwall Split AC		
3	1.5 tr. Hiwall Split AC		
4	3.0 tr. Tower AC Voltas		


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State Coordinator, NRC, Assam.

OFFICE OF THE STATE COORDINATOR, NRC
ACHYUT PLAZA (1 ST FLOOR) BHARALUPAR, BHANGAGARH, GUWAHATI-781005

ANNEXURE B

Terms and Conditions:

1. The interested firm shall be with experience of minimum 03 years in the similar field in Government Offices/ Reputed Organization.
2. The firms shall have its own qualified A. C. Mechanics and the work should not be given to any other subcontractor in any case.
3. Any break down call reported by this office should be attended within 2 (two) hours, including Sundays and Holidays.
4. Payments of the maintenance will be made on quarterly basis from the date of issuing Work Order.
5. Preventive maintenance would be carried out once in 3 (three) months by the service provider so that equipments runs properly.
6. In case the service provider defaults in rendering the service beyond 24 hours in that case a penalty of Rs. 200.00 per day will be imposed for the period delayed.
7. The maintenance/ servicing includes oiling, cleaning, greasing, gas charging, repairing of compressor/ motor/ electrical parts/ air filler/ wiring/ replacement of old motor by new one etc.
8. The firm must be registered with VAT/ Service Tax Department.
9. This Office has the right to modify/ cancel the quotation without assigning any reason thereof.


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