

OFFICE OF THE STATE COORDINATOR, NRC
ACHYUT PLAZA (1 ST FLOOR) BHARALUPAR, BHANGAGARH, GUWAHATI-781005

No. SPMU/NRC/ Billing/18/2015/ 181

Date the Guwahati 30th November, 2016

Quotation Notice

Sealed quotations affixing Court Fee Stamp of Rs. 8.25 (Rupees Eight and Twenty Five Paisa) are invited for supply and installation of Digital Copier with Printer of Size A3 at Political (B) Deptt., Dispur, Assam.

Firms having adequate experience in supply and installation of Digital Copier Printer. Bidders are to submit their quotations on or before 7th December, 2016 upto 4:00 pm at the Office of the State Coordinator, NRC, Assam, Bhangagarh, 781005. The sealed quotations will be opened at the same day i.e., on 7th December, 2016 at 5:00 pm. The bidders may remain present at the time of opening of the quotations.

The detailed terms and conditions are placed at **Annexure A** which the bidders shall have to comply. The specifications desired for Digital Copier Printer is given Annexure B and Format for quoting price are placed at **Annexure B**.

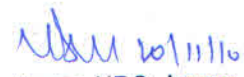
Yours faithfully,


(Prateek Hajela, IAS)
State Coordinator, NRC, Assam.

No. SPMU/NRC/ Billing/18/2015/181-A

Date the Guwahati 30th November, 2016

1. Notice Board of the State NRC Office, Bharalupar, Bhangagarh, Assam.
2. Official Website (nrcassam.nic.in).


State Coordinator, NRC, Assam.

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Dated the Guwahati 30th November, 2016

General Terms and Conditions:

1. The interested firm should have experience of minimum 03 years in the supply of similar products to Government Offices/ Reputed Organization. Necessary documents, previous work orders pertaining to F.Y. 13-14, 14-15, 15-16 should be enclosed with the quotation.
2. The period of maintenance is 1 (one) year from the date of supply and installation of the Digital Copier with Printer. 3% from the total paid amount shall be kept by the office till the completion of 1 year as security deposit.
3. The firms shall have its own qualified mechanics and the work should not be given to any other subcontractor in any case.
4. Any break down call reported by this office should be attended within 1 (one) hour, including Sundays and Holidays.
5. The selected firm shall be binding upon every clause of terms and conditions.
6. The firm must be registered with VAT and Service Tax Department.
7. This Office has the right to modify/ cancel quotation without assigning any reason thereof.


(Prateek Hajela, IAS)
State Coordinator, NRC, Assam.

SPECIFICATIONS:

ANNEXURE B

Print / Copy / Scan		
Type	B / W Laser Multifunctional (Reader / Printer Console)	
Maximum Original Size	A3	
Fixing System	On-demand Fusing	
Copy Speed	A4	20ppm
	A3	10ppm
First Copy Time	7.9secs	
Warm-Up Time	From Power On	13secs
	From Sleep Mode	2.9secs (The time it takes from recovery sleep to the start key is enabled)
Print Description Language	UFR II Lite	
OS compatibility	Windows 8.1 / 8 / 7 / Vista / XP / 2000, Windows Server 2012 / Server 2008 / Server 2003, Mac OS X 10.5.8 or later	
Resolution	Scan	300 x 300dpi
	Copy	600 x 600dpi
	Print	600 x 600dpi
Pull Scan (MF Toolbox / Scangear)	B / W & Color	
Push Scan (MF Toolbox)	B / W & Color	
Scan Features	TWAIN, WIA compatible	
Supported File Format (Scan)	PDF / Searchable PDF / Compact PDF, BMP, JPEG, TIFF	
Processor speed	400MHZ	
Memory Capacity	128MB	
Paper handling		
Paper Sizes	Cassette 1	A3, B4, A4R, A4, B5R, B5, A5R
	Cassette 2	N / A
	Bypass Tray	A3, B4, A4R, A4, B5R, B5, A5R, Envelope (COM 10, Monarch, ISO-C5, DL)
Acceptable Originals	Sheet, Book, and Three dimensional objects (up to 2kg)	
Available Paper	Drawer	Weight: 64 to 90gsm
		Type: Plain, Recycled, Color (64 to 80gsm), Bond (75 to 90gsm)
		Weight: 64 to 128gsm
	Bypass Tray	Type: Plain, Recycled, Color (64 to 80gsm), Bond (75 to 90gsm), Heavy Paper 1 (91 to 105gsm), Heavy Paper 2 (106 to 128gsm), Transparencies, Labels, Envelopes
		Weight: 64 to 128gsm
		Type: Plain, Recycled, Color (64 to 80gsm), Bond (75 to 90gsm), Heavy Paper 1 (91 to 105gsm), Heavy Paper 2 (106 to 128gsm), Transparencies, Labels, Envelopes
Paper Capacity	Cassette 1	250 sheets (80gsm)
	Cassette 2	N / A

	Bypass Tray	80 sheets (80gsm)
Connectivity		
Interface	Network	N / A
	Others	USB 1.1 / 2.0
General Specifications		
Power Consumption	Sleep	2.0W or less
	Maximum	1.5kW or less
Power Supply	220 - 240V AC, 50 / 60Hz	
Toner Yield	Approx. 10,200 sheets (A4, 6% coverage)	
Drum Yield	Approx. 61,700 sheets	
Dimensions (W x D x H)	622 x 589 x 502mm	
Weight	Approx. 29.7kg	
Installation Space (W x D)	921 x 589mm (when the Bypass Tray is extended)	
Department ID Management	N / A	
Optional Accessories	Heater Kit-M1, iR Pedestal Type M	

FORMAT FOR QUOTING PRICE:

Sl. No.	Description of the Item	Quantity	Model	Unit Price	Vat	Amount
1	Digital Copier with Printer (Size A3)	1				
2	Installation Charge (if any)					

Amount in words:.....

Name & Signature of the Quotationer/s:

Seal:

Authorized Signatory:
With complete address,
phone/fax numbers


State Coordinator, NRC, Assam