

OFFICE OF THE STATE COORDINATOR, NRC  
ACHYUT PLAZA (1ST FLOOR), BHARALUPAR, BHANGAGARH, GUWAHATI -781005

No. SPMU/NRC/Misc. Matters/72/2015/Pt-IX/221

Dated the Gauhati 17<sup>th</sup> December, 2018

QUOTATION NOTICE

Sealed quotations affixing court fee stamp of Rs. 8.25 paisa are invited from firms towards 'printing and installation of glow sign board' at the 2<sup>nd</sup> and ground floor of the office of the State Coordinator, National Register of Citizens, Achyut Plaza, Bharalupar, Bhangagarh, Guwahati – 781005.

The specifications and price format of printing and installation of glow signboard is given at **Annexure A**. General Terms & Conditions are given at B which the bidders shall have to comply with.

Bidders may submit their quotations on or before 24<sup>th</sup> December, 2018 upto 2.00 p.m. at the Office of the State Coordinator, NRC, Assam, Bhangagarh, 781005. The sealed quotations will be opened on the same date, i.e., 24<sup>th</sup> December, 2018 at 2.30 p.m. The bidders may remain present at the time of opening of the quotations.

Yours faithfully,

  
(Prateek Hajela, IAS)

State Coordinator, NRC, Assam

No. SPMU/NRC/Misc. Matters/72/2015/Pt-IX/221-A  
Copy:

Dated the Gauhati 17<sup>th</sup> December, 2018

1. Notice Board of the Office.
2. Office Website (nrcassam.nic.in)

  
State Coordinator, NRC, Assam

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ANNEXURE A

Printing and installation of glow sign board.

Sl. No.	Particulars	Description	Unit	Rate	GST	Amount
1	Cost of printing and supply and installation of 2 glow signboard	Size: 16"X 4" with 3D NRC logo to be mounted on Iron frame. The rate should be inclusive of cost of best quality light, electrification, installation etc.	1			
		Size:8"X 4" with 3D NRC logo to be mounted on Iron frame. The rate should be inclusive of cost of best quality light , electrification, installation etc.	1			

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Annexure B

General terms & conditions

1. The work has to be completed within 7 days from the date of receipt of the Work Order.
2. It shall be the responsibility of the qualified bidder to maintain the glow sign board (all the parts) for a minimum period of 12 (twelve) months after issuance of the work completion certificate.
3. The bidder should have atleast 2 (two) years prior experience of doing similar works.
4. Copy of Trade License, PAN & GST Registration certificate are required to be submitted along with the quotation.
5. Notwithstanding the above, the Office reserves the right to accept or reject any quotation or to cancel the bidding process and reject all quotations at any time prior to the award of the Work Order.
6. The selected firm shall be binding upon every clause of terms and conditions in this annexure or additional conditions may be added while issuing work order.